

**BIDDING DOCUMENTS**  
**FOR**  
**PROCUREMENT OF**  
**RAW MATERIAL, COMPONENTS & ALLIED**  
**ITEMS USED IN THE MANUFACTURING**  
**OF ASSISTIVE TECHNOLOGIES**  
**FOR FY 2026-2027**



**PARAPLEGIC CENTER PESHAWAR (PCP)**

Bidders are advised to read the contents of the Instruction to Bidders (ITB) carefully for filling up the Bidding Documents properly in order to become responsive.

## **DISCLAIMER**

1. This request for bid documents has been prepared by the Paraplegic Center Peshawar ("PCP"). This request constitutes no commitment on the part of PCP to enter into any arrangements with any other person /bidder in respect of this proposed procurement or otherwise. This PCP reserves the right to withdraw from or cancel this procurement bidding process or any part thereof, or to vary any of its term at any time, without incurring any financial obligation in connection therewith. The information contained in these bid documents or as may be subsequently provided to bidders (whether verbally or in documentary or any other form) by or on behalf of PCP, on the terms and conditions set out in these bid documents, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement.
2. These bid documents do not constitute an agreement; its sole purpose is to provide interested bidders with information that may be useful to them in preparing their bids pursuant to these bid documents. These bid documents may not be appropriate for all persons and it's not possible for PCP to consider the objectives and particular needs of each party which reads or uses these bid documents. The assumption, assessment, statements and information contained in these bid documents may not be complete, accurate and adequate or correct for the purposes of any or all bidders. Each bidder should, therefore, conduct its own investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these bid documents and seek independent professional advice on any or all aspects of these bid documents, as deemed appropriate.
3. All information submitted in response to this bid documents becomes the property of the Procuring agency (PCP), which does not accept any responsibility for maintaining the confidentiality of the material including any trade secrets or proprietary data submitted.
4. PCP shall not be responsible for non-receipt of any correspondence sent by the post / courier / email / fax. No decision should be based solely on the basis of the information provided for any statements, opinions or information provided in these bid documents.
5. While submitting a proposal in response to these bid documents, each bidder certifies that it understands, accepts and agrees to the disclaimers set forth above. Nothing contained in any provision of these bid documents or any statements made orally or in writing by the person or party shall have the effect of negating or suspending any of the disclaimers set forth herein.

# Table of Contents

<b>PART- I</b> .....	1
<b>SECTION-I</b> .....	1
INSTRUCTIONS TO BIDDERS .....	1
A. INTRODUCTION .....	1
B. THE BIDDING DOCUMENTS .....	2
C. PREPARATION OF BIDS .....	3
D. SUBMISSION OF BIDS .....	5
E. OPENING AND EVALUATION OF BIDS.....	5
F. AWARD OF CONTRACT .....	7
SECTION-II.....	9
BID DATA SHEET .....	9
SECTION-III.....	11
SCHEDULE OF REQUIREMENTS.....	11
SECTION-IV .....	12
TECHNICAL SPECIFICATIONS.....	12
SECTION-V .....	13
EVALUATION CRITERIA .....	13
SECTION-VI .....	15
BIDDING FORMS .....	15
1. BID SUBMISSION FORM.....	15
2. PRICE SCHEDULES .....	16
<b>PART-II</b> .....	34
SECTION-I.....	34
CONTRACT FORM .....	34
SECTION-II.....	35
GENERAL CONDITIONS OF CONTRACT .....	35

# PART- I

## SECTION-I

### INSTRUCTIONS TO BIDDERS

#### A. INTRODUCTION

#### **Scope of Bid**

- 1.1 Paraplegic Center Peshawar, invites bids through EPADS for supply of Goods specified in the Schedule of Requirements along with Technical Specifications and related services incidental thereto to meet the requirement of KPPRA, Khyber Pakhtunkhwa with Bid Reference Number for the procurement activity as mentioned in Bid Data Sheet (BDS).

#### **1. SOURCE OF FUNDS**

- 1.1 Paraplegic Center Peshawar (PCP) as mentioned in the Bid Data Sheet (BDS).

#### **2. ELIGIBLE BIDDERS**

- 2.1 This Invitation for Bids is open to all suppliers, except as provided hereinafter.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Paraplegic Center Peshawar (PCP) to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.
- 2.3 Government-owned enterprises may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government.
- 2.4 Bidders shall not be under a declaration of blacklisting by any Government department or Khyber Pakhtunkhwa Procurement Regulatory Authority or involved in any corrupt practice or facing such case anywhere.

#### **3. ELIGIBLE GOODS AND SERVICES**

- 3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such goods and services.
- 3.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

#### **4. COST OF BIDDING**

- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Paraplegic Center Peshawar (PCP) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

## B. THE BIDDING DOCUMENTS

### 5. CONTENT OF BIDDING DOCUMENTS

5.1 The goods required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- a. Instructions to Bidders (ITB);
- b. Bid Data Sheet;
- c. Schedule of Requirements;
- d. Technical Specifications;
- e. Bid Submission Form;
- f. Manufacturer's Authorization Form;
- g. Price Schedules;
- h. Contract Form;
- i. Performance Security Form;
- j. General Conditions of Contract (GCC);
- k. Specification & Design if any;
- l. Delivery time or completion time/schedule;
- m. Bid evaluation Criteria;
- n. Any other / subsequent form if any;

5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.

### 6. CLARIFICATION OF BIDDING DOCUMENTS

6.1 A prospective Bidder requiring any clarification of the bidding documents may notify the Paraplegic Center Peshawar (PCP) in writing or by email at the Paraplegic Center Peshawar address before a week to the closing date of the bids or as per decision of PCP.

### 7. AMENDMENT OF BIDDING DOCUMENTS

7.1 At any time prior to the deadline for submission of bids, the Paraplegic Center Peshawar, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment. All prospective bidders that have received the bidding documents will be notified of the amendment in writing or by email, and will be bidding on them.

7.2 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Paraplegic Center Peshawar, at its discretion, may extend the deadline for the submission of bids.

## C. PREPARATION OF BIDS

### 8. LANGAUGE OF BID

- 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Paraplegic Center Peshawar (PCP) shall be written in English language specified in the Bid Data Sheet.
- 8.2 In case of any other language, the authentic copy of the translation & translated document should be enclosed and in case of any ambiguity the true contract / copy should be provided.

### 9. DOCUMENTS COMPRISING THE BID

- 9.1 The bid prepared by the Bidder shall comprise the following components:
- (a) A Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
  - (b) Documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
  - (c) Documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
  - (d) Bid security furnished in accordance with ITB Clause 15 or any other information required by PCP.

### 10. BID FORM

- 10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, and their country of origin, quantity, and prices.

### 11. BID PRICES

- 11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.
- 11.2 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an **adjustable price / Optional quotation** will be treated as nonresponsive and will be rejected.

### 12. BID CURRENCIES

- 12.1 Prices shall be quoted in **Pak Rupees** unless otherwise specified in the Bid Data Sheet.

### 13. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATION

- 13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
- 13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Paraplegic Center Peshawar (PCP) satisfaction that the Bidder, at the time of submission of its bid, is eligible as defined under ITB Clause 2.
- 13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the (PCP) satisfaction:

- (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the in Pakistan;
- (b) that if a bidder is a firm / company or organization has a valid certificate from Govt. entity in respect of its registration / renewal.
- (c) That the Bidder has the financial, technical, and production capability necessary to perform the contract;
- (d) that, in the case of a Bidder not doing business within Pakistan, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications if otherwise is not mentioned; and
- (e) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

**14. DOCUMENTS ESTABLISHING GOODS' ELIGIBILITY AND CONFORMITY TO BIDDING DOCUMENTS**

- 14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.
- 14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule.
- 14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:
  - (a) a detailed description of the essential technical and performance characteristics of the goods;
- 14.4 The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Paraplegic Center Peshawar (PCP) satisfaction that the substitutions ensure substantial equivalence or higher to those designated in the Technical Specifications. In case if such brand /item /equipment has been abundant or ceased;

**15. BID SECURITY**

- 15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet. [The bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid].
- 15.2 The bid security shall be in Pak. Rupees as per bid data sheet or as required by PCP.
- 15.3 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible the expiration of the period of bid validity prescribed by the Paraplegic Center Peshawar (PCP) pursuant to ITB Clause 16 as per KPPRA rules 2014.
- 15.4 The bid security is required to protect the Paraplegic Center Peshawar (PCP) against the risk of Bidder's conduct which would warrant the security's forfeiture under the followings:
  - (a) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
  - (b) In the case of a successful Bidder, if the Bidder fails:
    - i. To sign the contract in accordance with ITB Clause 32; or
    - ii. To submit its bid in accordance with the conditions of knock out clause / basic requirement or in case of any false information or submission a fake document or in case of any illegal / fraudulent practice.

**16. PERIOD OF VALIDITY OF BIDS**

- 16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Paralegic Center Peshawar, pursuant to ITB Clause 18. A bid valid for a shorter period shall be rejected by the Paralegic Center Peshawar (PCP) as nonresponsive.
- 16.2 In exceptional circumstances, the Paralegic Center Peshawar (PCP) may solicit the Bidder's consent to an extension of the period of validity as provided in KPPRA Rules 2014.

**D. SUBMISSION OF BIDS**

**17 SEALING/SIGNING AND MARKING OF BIDS**

- 17.1 The Bidder shall upload the bid(s) on EPADS, with complete information as required.

**18. DEADLINE FOR SUBMISSION OF BIDS**

- 18.1 Bids must be uploaded on EPADS, not later than the time and date specified in the uploaded Tender.
- 18.2 The Paralegic Center Peshawar (PCP) may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with KPPRA Rules 2014.

**19. LATE BIDS**

- 19.1 Any bid received by the Paralegic Center Peshawar (PCP) after the deadline for submission of bids will not be accepted by EPADS.

**20. WITHDRAWAL OF BIDS**

- 20.1 The Bidder may withdraw its bid after the bid's submission, through written declaration of withdrawal, is received by the Paralegic Center Peshawar (PCP), after opening of the bids.
- 20.2 The Bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked, after opening of the bids.

**E. OPENING AND EVALUATION OF BIDS**

**21. PROCESS OF PROCUREMENT**

- 21.1 Single Stage two envelop/process/ method provided in KPPRA Rules 2014 shall be followed if otherwise it is not mentioned.

**22. OPENING OF BIDS BY THE PARAPLEGIC CENTER PESHAWAR**

- 22.1 The Paralegic Center Peshawar (PCP) will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign an attendance sheet evidencing their presence.

22.2 The bidders' names, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Paraplegic Center Peshawar (PCP), at its discretion, may consider appropriate, will be uploaded on EPDADS.

### **23. CLARIFICATION OF BIDS**

23.1 During evaluation of the bids/prior the signing of the contract, the Paraplegic Center Peshawar (PCP) may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

### **24. PRELIMINARY EXAMINATION**

24.1 The Paraplegic Center Peshawar (PCP) will preliminarily examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security shall be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

24.3 The Paraplegic Center Peshawar (PCP) may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation or change the substance of the bid, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

### **25. QUALIFICATION & EVALUATION OF BIDS**

25.1 In the absence of **prequalification**, the Paraplegic Center Peshawar (PCP) will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily, in accordance with the Evaluation Criteria / Section V.

25.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Relevant Clause, as well as such other information, as the Paraplegic Center Peshawar (PCP) deems necessary and appropriate.

25.3 The Paraplegic Center Peshawar (PCP) will **technically evaluate** and compare the bids which have been determined to be substantially responsive, as per Technical Specifications requirement.

25.4 The Paraplegic Center Peshawar (PCP) will **financially evaluate** a bid on Delivered Duty Paid (DDP) standard and price shall be inclusive of all prevailing taxes and duties, if otherwise not mentioned.

25.5 PCP may consider a single bid if it is responsive as per KPPRA Rules 2014.

25.6 Financial evaluation bid shall be free from all computational errors.

### **26. ANNOUNCEMENT OF EVALUATION OF BIDS**

26.1 PCP shall announce the evaluation report as provided in KPPRA Rules 2014 up dated.

**27. CONTACTING THE PARAPLEGIC CENTER PESHAWAR**

- 27.1 No Bidder shall contact the Paraplegic Center Peshawar (PCP) on any matter relating to its bid, from the time of the bid opening to the time evaluation report is made public i.e. 10 days before the contract is awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Paraplegic Center Peshawar (PCP), it should do so in writing.
- 27.2 Any effort by a Bidder to influence the Paraplegic Center Peshawar (PCP) during bid evaluation, or bid comparison may result in the rejection of the Bidder's bid and forfeiting of its bid security and its blacklisting.

**F. AWARD OF CONTRACT**

**28. AWARD CRITERIA**

- 28.1 Subject to ITB Clause 30, the Paraplegic Center Peshawar (PCP) will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid as defined in KPPRA rules 2014.
- 28.2 In case if more than one bidder quotes the same cost / equal (lowest bid) the Paraplegic Center Peshawar (PCP) may ask only to that lowest bidder at once to submit their financial bids again or opt any other option.

**29. PARAPLEGIC CENTER PESHAWAR RIGHT TO VARY QUANTITIES AT TIME OF AWARD**

- 29.1 The Paraplegic Center Peshawar (PCP) reserves the right at the time of contract awarding to add/delete terms and conditions, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions in accordance with prevailing rules & regulations.

**30. PARAPLEGIC CENTER PESHAWAR RIGHT TO ACCEPT OR REJECT ALL BIDS**

- 30.1 The Paraplegic Center Peshawar (PCP) reserves the right to reject all bids, and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the Bidder or bidders or any obligation to inform the Bidder or bidders the grounds for the rejection of bids.

**31. NOTIFICATION OF AWARD**

- 31.1 Prior to the expiration of the bid validity period, the Paraplegic Center Peshawar (PCP) will notify the successful bidder in writing, either by registered letter or email, that their bid has been accepted, subject to the verification of the Bid Security. However, this acceptance shall not be considered a contract, and the bidder cannot make any claim or assert any vested right on this basis.
- 31.2 The notification of award will constitute the formation of the Contract subject to the Performance Guarantee.

**32. SIGNING OF CONTRACT**

- 32.1 After notifications to the successful Bidder that its bid has been accepted, the Paraplegic Center Peshawar (PCP) will send the Bidder the Contract Form provided in the bidding

documents or reviewed, incorporating all agreements between the parties but in accordance with KPPRA rules.

- 32.2 Within seven (07) days of receipt of the Contract Form, the successful Bidder shall sign and stamp the contract and return it to the Paralegic Center Peshawar (PCP).
- 32.3 The stamp duty on the contract of the same shall be imposed as per the **“The Stamp Act, 1899”**.

### **33. COMMENCEMENT OF THE CONTRACT**

- 33.1 The Contract shall be command after submission of the concerned Performance guarantee and its validation / conformation for the bank.

### **34. INTEGRITY PACT**

- 34.1 PCP may require from the bidder (qualified) for submission of an integrity pact.

### **35. CORRUPT OR FRAUDULENT PRACTICES**

- 35.1 The Paralegic Center Peshawar (PCP) requires that Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth in KPPRA Rules /Act shall be applicable:
  - (a) The Paralegic Center Peshawar (PCP) will bar a firm, in accordance with prevailing Blacklisting procedures under KPPRA Rules 2014 in any case if deems so.
- 35.2 Furthermore, Bidders shall be aware of the provision stated in sub clause 5 and sub-clause 24 of the General Conditions of Contract.

### **36. GRIEVANCE REDRESSEL COMMITTEE**

- 36.1 In case of any dis-satisfaction or objection against the evaluation/report, the agreed bidder may approach to the Grievance Redressal Committee that shall be notified by the CEO PCP for the purpose to address the grievance within 10 days after the announcement of the evaluation report as provided in KPPRA Rules 2014 amended. Single Stage two envelop/process/ method provided in KPPRA Rules 2014 shall be followed if otherwise it is not mentioned.

### **37. RESOLUTION OF DISPUTES**

- 37.1 The Paralegic Center Peshawar (PCP)) and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If after thirty (30) days from the commencement of such informal negotiations
- 37.2 The matter shall be referred to Chief Executive Officer Paralegic Center Peshawar (PCP) in case of Purchaser and supplier are not agreed or dispute is unsettled after 30days and shall decide the matter in accordance with prevailing laws after affording opportunity of hearing to the parties whose decision shall be final.
- 37.3 In case of any objection thereafter, the matter may be referred for judicature/arbitration in accordance with arbitration Act 1940.

## SECTION-II BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend under the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

### **Introduction**

Name of Project: **Procurement of Assistive Technology Raw Material, Components and Allied Items**

For clarification purposes, the address is: Paraplegic Centre – Sector P 1, Street 10, Phase 4 Hayatabad, Peshawar, Pakistan. Phone: +(92) (091) 9217902

Language of the bid – English

### **Bid Price and Currency**

The price quoted shall be in accordance with the Schedule of Requirements including the delivery charges: PCP

The price shall be in **Pak Rupees (including all taxes)** and shall be fixed.

### **Preparation and Submission of Bids**

#### **Mandatory Qualification Requirements.**

- a. Certificate of Incorporation of bidder's firm showing its location and the date of registration etc.
- b. NTN, STRN & Professional Tax Certificate. Etc.

Additional Requirements:

The potential bidder must also provide the evidence against the following: -

- a) If **Original Equipment Manufacturer (OEM), Authorized Dealer and Supplier Having Past Experience in similar nature of Projects** for sales & services.
- b) **Technical Brochures** of Equipment quoted, mentioning its specifications, manufacture's model, product number, and country of origin.

- c) An **average annual sale** from the sale of all types of equipment for the last 2 years.
- d) Completion of at least 2 similar projects within 5 years.
- e) **Authority Letter** from the Bidder Company authorizing the relevant person to represent the company.
- f) **Affidavit** that the firm is not blacklisted or involve in any corrupt or illegal practice or banned or declared ineligible / blacklisted by any procuring agency.
- g) A certificate from the dealer that all spare parts of the equipment to be supplied are easily available in Pakistan in the local market or from company owned outlets along with a certificate that its quoted price is not more than the price of market value.

**Amount of Bid Security:**

#	Item	Bid Security
1	Supply of Assistive Technology Equipment including all Allied Items	Rs. 200,000/-

- **Bids** shall be in the **prescribed format, sealed** and accompanied by the **Bid Security** in favor of “**Chief Executive Officer, Paraplegic Center Peshawar.**
- **Bid validity period** is **30th June of the financial year** in which the bid is invited.
- Bids must be accompanied by **unit price** and **total price.**
- Interested bidders must attend **Pre-Bid Meeting** on **June 30, 2026** at the AT Factory, **1100 Hours.**
- Deadline for Bid Submission: **July 15, 2026** no later than **1100 Hours**
- Deadline for submission of listed samples is **13th July 2026.**

**Bid Evaluation**

Criteria for bid evaluation: Lowest Evaluated Bid as per Specification, Quality Standard, Inspection/Test and Price, offered by the qualified responsive bidder.

**Contract Award**

Percentage for quantity increase or decrease accordance with KPPRA rules.

SECTION-III  
SCHEDULE OF REQUIREMENTS

The Completion schedule expressed as weeks stipulates hereafter a delivery date which is the date of delivery required.

**TABLE 1 COMPLETION SCHEDULE**

#	Location	Item	Qty	Delivery Period (from the date of Notification of Award/ Contract)
1	PCP	Supply of Assistive Technology Raw Material, Components and Allied Items	As Per PO	i. Within 30 days of supply order for the local items, ii. 60 days for manufacturing items, iii. 90 days for imported items.

Note. The above equipment shall be supplied at the location identified by the client complete in all respects i.e., as per specification, quality or sample provided by PCP.

SECTION-IV  
TECHNICAL SPECIFICATIONS  
**INSPECTIONS AND TESTS OF ASSISTIVE TECHNOLOGY ITEMS  
(PLANT, MACHINERY, EQUIPMENT, COMPONENTS AND ALL ALLIED ITEMS/WORK)**

#	DESCRIPTION
1	

**SECTION-V**  
**EVALUATION CRITERIA**

Total Evaluation Marks = 100  
Passing/ Qualifying Marks = 70 %

<b>EVALUATION CRITERIA</b>				
<b>#</b>	<b>Criteria</b>	<b>Comment/Description</b>	<b>Max. Marks</b>	<b>Documents Required</b>
<b>1</b>	Compliance to specification in bids	Complete matched = 30 Partially matched = 20 Not full filled = 10	30	Documents Required
<b>2</b>	Product sample <i>(As per sample list provided in bidding documents)</i>	Excellent quality = 20 Average quality = 10	20	Samples Required
<b>3</b>	Participation in Pre-bid Meeting	Present and list submitted = 15 Present and list not submitted = 10 Absent and list submitted = 5	15	Documents Required
<b>4</b>	Market experience in quoted items (Similar Nature Contracts)	Above 10 years = 15 Points 5 to 10 years = 10 Points 03 or less years = 05 Points	15	Documents Required
<b>5</b>	Existence of Firm	05 years or more = 10 Points Up to 05 years = 05 Points	10	Documents Required
<b>6</b>	Manufacturer registration, or Authorization certificate	From registered company with verified NTN	10	Documents Required
<b>Total Marks = 100</b>		<b>MINIMUM PASSING MARKS = 70/100</b>		

**NOTE:** Contract will be awarded to the best evaluated responsive firm which gets the maximum marks and becomes the highest ranking in the combined Evaluation (Technical 70% + Financial 30%).

## CHECK LIST

The provision of this checklist is essential prerequisite along with submission of tenders.

SR#	Detail	Yes/No	Page No
<b>ESSENTIAL DOCUMENTS FOR EVALUATION</b>			
1.	Bid Security		
2.	Experience of Firms		
3.	Financial Position i. Income Tax & Sales Tax Certificate ii. Proof Income Tax & Sales Tax paid/Return Files iii. KPRA Registration iv. Professional Tax Certificate v. Status On ATL		
4.	An affidavit on stamp paper of Rs.100/- submitting following clauses: i) That maintenance of goods and replacement of defective parts under warranty shall be done, ii) That the firm is never blacklisted on any grounds whatsoever.		
5.	Price should not be mentioned on technical bid.		
6.	Bank statement / Balance sheet, National tax number and General Sale Tax number certificate.		
7.	List of products supplied to Govt. and private sector.		
8.	Certificate / documentary proof to the effect that the Contractor is the original manufacturer / distributor/ authorized Dealer of the required goods (major components, mainframe, etc.)		

SECTION-VI  
BIDDING FORMS

1. BID SUBMISSION FORM

Date:

No:

To

[PARPLEGIC CENTRE PESHAWAR]

Having examined the bidding documents, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents, in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the **Schedule of Requirements**.

**We agree to abide by this Bid for a period till 30th June of the bidding financial year, from the date fixed for Bid opening** under relevant clauses of the Instructions to Bidders, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

In any case and at any stage of procurement process or thereafter for the verification purpose the Paraplegic Center Peshawar (PCP) has right to seek the clarification and call any document / record to authenticate the submitted document.

We understand that Paraplegic Center Peshawar (PCP) is not bound to accept the lowest or any received bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026

*[Signature of the Bidder]*

## 2. PRICE SCHEDULES

### PROCUREMENT OF AT RAW MATERIAL COMPONENTS & ALLIED ITEMS

<b>1</b>	<b>Welding and Supplies</b>	<b>9</b>	<b>Product Components</b>	
<b>2</b>	<b>Abrasives and Cutters</b>	<b>10</b>	<b>Fasteners</b>	
<b>3</b>	<b>Machine Components</b>	<b>11</b>	<b>Paint And Supplies</b>	
<b>4</b>	<b>Machine Tools</b>	<b>12</b>	<b>Safety Items</b>	
<b>5</b>	<b>Hand Tools (General)</b>	<b>13</b>	<b>Wood Working</b>	
<b>6</b>	<b>Lubricants and Adhesives</b>	<b>14</b>	<b>Seating and Upholstery Material</b>	
<b>7</b>	<b>Industrial Gases</b>	<b>15</b>	<b>Die, Jigs and Fixtures for New Assistive Device Designs</b>	
<b>8</b>	<b>Raw Materials</b>	<b>16</b>	<b>Device, Parts and Frames</b>	
		<b>17</b>	<b>Miscellaneous</b>	
<b>S#</b>	<b>ITEM NAME</b>		<b>SPECIFICATION</b>	<b>UNIT</b>
<b>1. WELDING AND SUPPLIES</b>				
1	Arc welding rod		No.12	Packet
2	MIG Meter Regulator		Gas CO2, Heater 220V	Piece
3	MIG Plant Welding Card		For NB-500	Piece
4	MIG Torch Contact Tip		Material ECU, M6x28x1.0, wire size=1mm	Piece
5	MIG Torch Gas Nozzle		24KD, Wall thickness 1.3mm	Piece
6	MIG Welding Torch		for NB-500 machine	Piece
7	MIG Gas Diffuser		for NB-500 machine torch, model 24KD	Piece
8	MIG Welding Plant		Welding world NB-500 IGBT DC Inverter	Piece
9	MIG Wire Feed Pulley		1.0 mm groove	Piece
10	MIG Wire Coil		1.0 mm thickness, Pure copper	Kg
11	MS wire		Dia. 1-2mm	Kg
12	Welding cable lug connector		Copper made with minimum 16mm hole	Piece
13	Welding electrode holder (Copper)		300-400amp heat insulated	Piece
14	Welding lead		12mm	Yard
<b>2. ABRASIVES AND CUTTERS</b>				
1	Cutter disc 5"		Hyundai, DeWalt, Bosche	Piece
2	Cutter disc 14"		Hyundai, DeWalt, Bosche	Piece
3	Cutter disc 16"		Hyundai, DeWalt, Bosche	Piece
4	Cutting blade for		10.4 ft x 1"	Piece
5	Flap disk		Grit No.60 Dia. 5"	Piece
6	Grinder stone		12" x 2" with 3" bore (Diamond, DeWalt, Bosch)	Piece
7	Grinder stone		9" x 5/16" (Diamond, DeWalt, Bosch)	Piece
8	Grinder stone		8" x 1" (Diamond, DeWalt, Bosch)	Piece

9	Paper cutter knife		Standard size	Piece
10	Pin grinder stone		Different sizes	Piece
11	Sand paper		Grit No. 80	Sheet
12	Sanding Belt for buff machine		Al-Zirconia J88, Z80, Size (117" x 2")	Piece
13	Wood cutter blade		10"	Piece
<b>3. MACHINE COMPONENTS</b>				
1	Electric Motor		1 HP	Piece
2	Electric Motor		2 Hp	Piece
3	Electric Motor		3 HP	Piece
4	Electric Motor		7 HP	Piece
5	Machine belt		A 55	Piece
<b>4. MACHINE TOOLS</b>				
1	Carter tool square		6" x 1/2"	Piece
2	Diamond tip (Lathe)		1/2"	Piece
3	Drill bit for metal		3/16" (Dormer, Presto, HSS)	Piece
4	Drill bit for metal		1/4" (Dormer, Presto, HSS)	Piece
5	Drill bit for metal		5/16" (Dormer, Presto, HSS)	Piece
6	Drill bit for metal		1/2" (Dormer, Presto, HSS)	Piece
7	Drill bit for metal		8.5mm (Dormer, Presto, HSS)	Piece
8	Drill bit for metal		9 mm (Dormer, Presto, HSS)	Piece
9	Drill bit for metal		12 mm (Dormer, Presto, HSS)	Piece
10	Drill bit for metal		16mm (Dormer, Presto, HSS)	Piece
11	Drill bit for metal		22 mm (Dormer, Presto, HSS)	Piece
12	Reamer		19mm (Dormer, Presto, HSS)	Piece
13	Reamer		22mm (Dormer, Presto, HSS)	Piece
14	Reamer		25mm (Dormer, Presto, HSS)	Piece
15	Tool holder for Lathe Machine		1/2"	Piece
<b>5. HAND TOOLS (General)</b>				
1	Angle grinder machine small for 5" disc		Hyundai, Bosch, Sencan Rpm 3000-11000, 1200Watt, 220V, 60Hz, Disc Capacity 125mm	Piece
2	Hammer		1.5 Kg	Piece
3	Hammer handle		Wooden	Piece
4	Hand Drill Cordless		1.5Ah, setting 1: 0-400rpm, Setting 2 :0-1350rpm, Voltage 14.4V, Max. Torque: 26 N.M	Piece
5	Hand Drill machine		Hyundai, Bosch, Sencan 450Watt,220V, 60Hz, Rpm 2800, Chuck Capacity 12mm	Piece

6	Hard wire cutter		8inch Carbon Steel with TPR handle	Piece
7	Industrial Extension Cord		50-foot, Max load : 15A, Body Material : Metal	Piece
8	Measurement tape (Steel)		5 meter	Piece
9	Pin grinder machine		Hyundai, Bosch, Sencan Disc size: 25mm, 220V, 50-60Hz RPM 28000, 670Watt	Piece
10	Plier Standard size		(FIXTEC, Ingco, TOLSEN)	Piece
11	Rasps (swan)		Different shapes	Piece
12	Revit gunner		FIXTEC, Ingco, TOLSEN	Piece
13	Screw driver 8" for carpenter works		FIXTEC, Tolsen, Ingco,	Piece
14	Screw driver Standard		FIXTEC, Tolsen, Ingco,	Piece
15	Screw Wrench		18"	Piece
16	Spanners (Complete Set)		(FIXTEC, Ingco, TOLSEN)	Piece
17	Spanners (One Open and one Ring end)		10 no. (FIXTEC, Ingco, TOLSEN)	Piece
18	Spanners (One Open and one Ring end)		11 no. (FIXTEC, Ingco, TOLSEN)	Piece
19	Spanners (One Open and one Ring end)		12 no. (FIXTEC, Ingco, TOLSEN)	Piece
20	Spanners (One Open and one Ring end)		13 no. (FIXTEC, Ingco, TOLSEN)	Piece
21	Spanners (One Open and one Ring end)		17 no. (FIXTEC, Ingco, TOLSEN)	Piece
22	Spanners (One Open and one Ring end)		19 no. (FIXTEC, Ingco, TOLSEN)	Piece
23	Vice plier		Taiwan, Japan, Germany	Piece
<b>6. LUBRICANTS AND ADHESIVES</b>				
1	Compressor Oil		Grade 68	Litre
2	Cutting Oil for Drilling		Caltex, PSO, Shell	Litre
3	Grease		Industrial Quality	Kg
4	Hydraulic Oil		Grade 68	Litre
5	Industrial Vaseline		Good Quality	Kg
6	Kerosine Oil		Local	Litre
7	Mobil Oil		Good Quality	Litre
<b>7. INDUSTRIAL GASES</b>				
1	CO <sub>2</sub> Gas filling			Kg
2	LPG			Kg
3	Oxygen Gas filling			Kg
<b>8. RAW MATERIALS</b>				
1	Aluminum Rod		Grade 6061-T6, Dia. 22.2mm (7/8")	Piece

2	Aluminum Rod		Grade 6061-T6, Dia. 38mm (1.5")	Kg
3	Brass Rod		Grade C36000, Dia. 38mm (1.5")	Kg
4	Iron rod polished		Different sizes	Kg
5	Iron strip (Industrial) Polished and rust free		Different sizes	Kg
6	MS Pipe Schedule 40		Nominal Dia 25mm	Piece
7	MS sheet (black)		Different sizes	Kg
8	MS sheet Black (Industrial) Polished/ICR		1.2mm thick (Size 4 ft x 8ft)	Kg
9	MS sheet Black (Industrial) Polished/ICR		2mm thick (Size 4 ft x 8ft)	Kg
10	MS sheet Black (Industrial) Polished/ICR		3mm thick (Size 4 ft x 8ft)	Kg
11	MS sheet Black (Industrial) Polished/ICR		4mm thick (Size 4 ft x 8ft)	Kg
12	MS sheet Black (Industrial) Polished/ICR		5mm thick (Size 4 ft x 8ft)	Kg
13	MS sheet Black (Industrial) Polished/ICR		0.9mm thick (Size 4 ft x 8ft)	Kg
14	MS Wire		1/4"	Kg
15	Pipe GI (M quality) IIL		1 inch	Piece
16	Pipe Round Black IIL		16-gauge, 3/4"	Piece
17	Pipe Round Black IIL		16-gauge, 1"	Piece
18	Pipe Round Black IIL		18-gauge, 5/8"	Piece
19	Pipe Round Black IIL		18-gauge, 3/4"	Piece
20	Pipe Round Black IIL		18-gauge, 7/8"	Piece
21	Pipe Round Black IIL		18-gauge, 1"	Piece
22	Pipe Square black IIL		16-gauge, 1"	Piece
23	Pipe Square black IIL		18-gauge, 1.5"	Piece
24	Pipe Square black IIL		18-gauge, 3/4"	Piece
25	Pipe Square black IIL		18-gauge, 7/8"	Piece
26	Pipe Square black IIL		18-gauge, 1"	Piece
27	Pipe Square black IIL		18-gauge, 1.25"	Piece
28	Teflon Rod		PTFE, Dia. 3"	Kg

### 9. PRODUCT COMPONENTS

1	<b>4" rubber Caster wheel</b> fitted in a bracket with bearing and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.		<b>Single piece</b> high density rubber/PU <b>wheel 4"x2"</b> . Two (02) new bearings supported with inside spacer. U-shaped aluminum bracket casted at 4000 psi. Half thread axle (for caster barrel) with grip length 64mm, 12mm Dia and 1.25 thread with length 30mm, 12mm Dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
---	---	--	---	-------

2	<b>4" Caster wheel with Teflon hub</b> , fitted in a bracket with bearing 6201 and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Two-piece</b> caster made of high-density rubber/PU <b>wheel 4"x2" with Teflon hub</b> . The hub must have seating for 6201 bearing, supported with inside spacer. U-shaped aluminum bracket according to the Teflon hub. Half thread axle (for caster barrel) with grip length 64mm, 12mm dia and 1.25 thread with length 30mm, 12mm dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
3	<b>5" rubber Caster wheel</b> fitted in a bracket with bearing and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Single piece</b> high density rubber/PU <b>wheel 5"x2"</b> . Two (02) new bearings supported with inside spacer. U-shaped aluminum bracket casted at 4000 psi. Half thread axle (for caster barrel) with grip length 64mm, 12mm Dia and 1.25 thread with length 30mm, 12mm Dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
4	<b>5" Caster wheel with Teflon hub</b> , fitted in a bracket with bearing 6201 and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Two-piece</b> caster made of high-density rubber/PU <b>wheel 5"x2" with Teflon hub</b> . The hub must have seating for 6201 bearing, supported with inside spacer. U-shaped aluminum bracket according to the Teflon hub. Half thread axle (for caster barrel) with grip length 64mm, 12mm dia and 1.25 thread with length 30mm, 12mm dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
5	<b>6" rubber Caster wheel</b> fitted in a bracket with bearing and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Single piece</b> high density rubber/PU <b>wheel 6"x2"</b> . Two (02) new bearings supported with inside spacer. U-shaped aluminum bracket casted at 4000 psi. Half thread axle (for caster barrel) with grip length 64mm, 12mm dia and 1.25 thread with length 30mm, 12mm dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
6	<b>6" Caster wheel with Teflon hub</b> , fitted in a bracket with bearing 6201 and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Two-piece</b> caster made of high-density rubber/PU <b>wheel 6"x2" with Teflon hub</b> . The hub must have seating for 6201 bearing, supported with inside spacer. U-shaped aluminum bracket according to the Teflon hub. Half thread axle (for caster barrel) with grip length 64mm, 12mm dia and 1.25 thread with length 30mm, 12mm dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece

7	<b>6" Caster wheel with aluminum</b> fitted in a bracket with bearing 6201 and spacer. One (01) additional axle with locknut must be provided for fitting in caster barrel of wheelchair frame.	<b>Two-piece</b> caster made of high-density rubber/PU <b>wheel 6"x2" with Aluminum hub.</b> The hub must have seating for 6201 bearing, supported with inside spacer. U-shaped aluminum bracket according to the teflon hub. Half thread axle (for caster barrel) with grip length 64mm, 12mm dia and 1.25 thread with length 30mm, 12mm dia and Hex bolt head length 11mm with collar and 17mm dia with 19mm Locknut. Use all lock nuts.	Piece
8	<b>20" Rear wheel (steel rim)</b> fitted with pneumatic tire, pushring, axle & bearing including spacer	<b>Tire size (20" x 1 3/8)</b> , 30-32 spokes, Tire/Tube brand (Servis, Panther, Diamond) with Pushring powder coated/chromed, Axle (Both end free with locknuts), Use new Bearing with Steel Spacer in Hub and lock nuts for fitting Push ring. All welding joints must be smooth with proper finishing. Axle as per sample provided by AT Workshop.	Piece
9	<b>26" Rear wheel (steel rim)</b> fitted with pneumatic tire, pushring, axle & bearing including spacer	<b>Tire size (26" x 1 3/8)</b> , 38-42 spokes, Tire/Tube brand (Servis, Panther, Diamond) with Push ring powder coated/chromed, Axle (Both end free with locknuts), Use new Bearing 6202 with Steel Spacer in Hub and lock nuts for fitting Push ring. All welding joints must be smooth with proper finishing. Axle as per sample provided by AT Workshop.	Piece
10	<b>26" Rear wheel (aluminum rim)</b> with pneumatic tire, push ring, axle & bearing including spacer	<b>Tire size (26" x 1 3/8)</b> , 38-42 spokes, Tire/Tube brand (Servis, Panther, Diamond) with Push ring powder coated/chromed, Axle (Both end free with locknuts), Use new Bearing 6202 with Steel Spacer in Hub and lock nuts for fitting Push ring. All welding joints must be smooth with proper finishing. Axle as per sample provided by AT Workshop.	Piece
11	<b>24" Rear wheel (steel rim)</b> with pneumatic tire, push ring, axle & bearing including spacer	<b>Tire size (24" x 2")</b> , 38-42 spokes, Tire/Tube brand (Servis, Panther, Diamond) with push ring powder coated/chromed, Axle (Both end free with locknuts), Use new Bearing 6202 with Steel Spacer in Hub and lock nuts for fitting Push ring. All welding joints must be smooth with proper finishing. Axle as per sample provided by AT Workshop.	Piece
12	26" pneumatic tire and tube	<b>Tire size (24" x 1 3/8")</b> , brand (Servis, Panther, Diamond)	Piece
13	24" solid rubber tire	<b>Tire size (24" x 1 3/8")</b>	Piece
14	Ball bearing (imported)	6202 (T&T, Peco, Fad)	Piece
15	Footrest Clamp	Pipe size 7/8", 18 gauge	Pair

16	Handle cock for wheelchair with both end open		For 7/8", Rubber made with finger grip	Piece
17	Handle cock for wheelchair with one end open		For 3/4", Rubber made with finger grip	Piece
18	Handle cock for wheelchair with one end open		For 7/8", Rubber made with finger grip	Piece
19	Plastic knob round head screw (Standard thread)		3/4" x 5/16"	Piece
20	Plastic knob round head screw (Standard thread)		3/4" x 3/8"	Piece
21	PU Caster wheel with bracket		2"	Piece
22	Push button (Brass)		5/16" diameter single tip, Pipe ID 7/8"	Piece
23	Rubber Stoppers/Corks for round pipe		For 1" pipe	Piece
24	Rubber Stoppers/Corks for round pipe		For 7/8" pipe	Piece
25	Rubber tips		Round shape for fitting in 7/8" pipe	Piece
26	TPR Caster wheel with bracket (Standard)		5" dia, 2" width	Piece
27	TPR Caster wheel with bracket (Standard)		7" dia, 2" width	Piece
28	V-shape spring button double side (Stainless steel)		Pipe size 3/4", 7/8", 1.0", Strip Size 1.0mm	Piece
29	V-shape spring button single side (Stainless steel)		Pipe size 3/4", 7/8", 1.0", Strip Size 1.0mm	Piece
<b>10. FASTENER</b>				
1	Allen Key Bolt with Locknut		M8 x 20 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 25 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 35 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 40 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 50 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 60 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 75 x 1.25	Piece
	Allen Key Bolt with Locknut		M8 x 85 x 1.25	Piece
	Allen Key Bolt with Locknut		M6 x 40 x 1.00	Piece

	Allen Key Bolt with Locknut		M6 x 35 x 1.00	Piece
<b>Note: The bidder will be considered only if he quotes the rates of all items against S#1.</b>				
2	Cap Washer		Different sizes	Kg
	Drywall Screw (Sudani)		0.75"	100/Pckt
	Drywall Screw (Sudani)		1.0"	100/Pckt
	Drywall Screw (Sudani)		1.5"	100/Pckt
	Drywall Screw (Sudani)		2"	100/Pckt
<b>Note: The bidder will be considered only if he quotes the rates of all items against S#2.</b>				
3	Hexagonal Bolt with Locknut		M8 x 20 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 25 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 35 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 40 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 50 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 60 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 75 x 1.25	Piece
	Hexagonal Bolt with Locknut		M8 x 85 x 1.25	Piece
	Hexagonal Bolt with Locknut		M6 x 40 x 1.00	Piece
	Hexagonal Bolt with Locknut		M6 x 35 x 1.00	Piece
	<b>Note: The bidder will be considered only if he quotes the rates of all items against S#3.</b>			
4	Hole Washer		OD 22mm ID 8mm Thickness 1.0mm	Kg
	Hole Washer		OD 25mm ID 8mm Thickness 1.0mm	Kg
	Ring washer		ID 12mm OD 16mm thickness 1.0mm	Kg
	Ring washer		ID 15mm OD 19mm thickness 1.0mm	Kg
	Spring Washer		ID 16 mm OD 19mm thickness 1.0mm	Kg
<b>Note: The bidder will be considered only if he quotes the rates of all items against S#4.</b>				
5	Rivets		675 (4.8mm x 19.1mm)	500/Pckt
6	Saddle Washer		Pipe size 1"	Piece
7	Self-Driving Screw		1.0"	Packet
8	Shoulder washer		Material: Brass, ID 8mm, Outer dia 10mm, Bush length 10mm, collar dia 19mm, collar thickness 2mm	Piece

11. PAINT AND SUPPLIES				
1	Paint (metallic)		Burger/Dulux/Master	Gallon
	Paint Thinner		Burger/Dulux/Master	Gallon
<b>Note: The bidder will be considered only if he quotes the rates of all items against S#1.</b>				
2	Phosphate		For metal surface treatment	35Kg/Drum
3	Pipe cleaning cloth		Cotton	Kg
4	Powder Coating		For metal painting	Kg
5	Powder Coating Electrostatic Unit +Gunner		Orva Plus, ATS Powder Coating	Piece
6	Rubber pipe (for paint machine)		1/2"	Yard
7	Spray Gunner		Imported	Piece
12. SAFETY ITEMS				
1	Auto Darkness Glass		For Face shield	Piece
2	Hand Gloves		Latex Coated (Nitrite Woven Rubber Coated for Light work)	Pair
3	Hand Gloves long sleeve (Heat resistance)		Standard	Pair
4	Hand Gloves Standard size		(Leather made for Heavy duty work)	Pair
5	Leather sheet for safety kit		Made for Heavy duty work (Minimum piece size (1ft x 3ft)	Piece
6	MIG Safety Kit (Heat resistance leather) Adult size		Long sleeve, Apron & Foot cover	Piece
7	MIG Welding Gloves		Top grain Cowhide Leather	Pair
8	MIG Welding face shield		Face shield with auto-darkening glass	Piece
9	Welding Eye Protection goggles		Black glass	Piece
10	Welding Eye Protection goggles		Transparent glass	Piece
11	Welding Apron with Sleeves (Leather made)		Leather made	Piece
13. WOOD WORKING				
1	Cobbler's Nail		1/2"	1 Lb Packet
2	Cobbler's Nail		3/4"	1 Lb Packet
3	German glue		Good quality	Kg
4	Lasani sheet (lamination)		1/2" (thickness)	Piece
5	Lasani sheet (simple)		1/2" (thickness)	Piece
6	Pneumatic Stapler		Load capacity:100Pcs, Staple size:6-13mm Ga20,1.2X0.6mm, Staple crown:11.2mm	Piece
7	Staples for Pneumatic Stapler		6-13mm	Packet

8	Steel Nails		Different sizes	Packet
9	Vertical Bandsaw Blade		Length 10' 3" Width 1"	Piece
10	Wood (imported)		0.75" thick (11" width)	Feet
11	Wood Circular Saw		1500-2000 Watt, No load rpm 4800,45 degree:44mm, 90 degrees:65mm, 220V	Piece
12	Wooden Router		2200Watt, 220V, RPM 9000-20000, Plunge Capacity: 0-60mm	Piece
<b>14. SEATING &amp; UPHOLSTERY MATERIAL</b>				
1	Buckle (Plastic) Both end open		2"	Pair
2	Buckle with Ring (Steel)		2"	Set
3	Chip foam for positioning block		36" x 24" x 8"	Piece
4	Chip foam for positioning block		36" x 24" x 6"	Piece
5	Chip foam for positioning block		36" x 28" x 6"	Piece
6	Chip foam for positioning block		36" x 28" x 8"	Piece
7	Chip foam for cushion		17" x 15" x 2"	Piece
8	Chip foam for cushion		17" x 15" x 1"	Piece
9	Cloth (Thick) for wheelchair (Black)		Quality fabric	Yard
10	Cotton (Thin) cloth for wheelchair		Quality fabric	Yard
11	Elephant bond		3.64 liter	Gallon
12	Flat pressing iron 1000W		Phillips/Panasonic/National	Piece
13	Hand needle		Size 05	Packet
14	Juki Machine feeding teeth			Piece
15	Juki Machine cutter			Piece
16	Juki Machine Servo-motor			Piece
17	Juki Machine needles		16,18,19,21	Set
18	Juki machine oil		1000 ml	Piece
19	Juki machine oil		50 ml	Piece
20	Juki Machine Bobbin Set			Piece
21	Juki Machine shuttle			Piece
22	Juki Machine Spring			Piece
23	Juki Machine starter			Piece
24	Jumbolon		6mm	SqFt
25	Jumbolon		25mm	SqFt
26	Knife		Large 18 inch	Piece
27	Leather			Ft
28	Leather Cut pieces		Different sizes	Kg
29	Machine Belt		YDK/Quincherry/Q	Piece
30	Machine Starter		YDK/Quincherry/Q	Piece

31	Measurement tape (nylon)	2 yard	Piece
32	Overlock thread	Cotton	Kg
33	Overlock thread	Nylon	Kg
34	Parachute cloth	Quality fabric	Yard
35	Rexine (water proof)	High quality soft and durable material	Yard
36	Sewing machine Tool set	YDK/Quincherry/Q	Set
37	Soft foam	36" x 72" x 1"	Sheet
38	Soft foam	36" x 72" x 2"	Sheet
39	Soft foam	36" x 24" x 8"	Sheet
40	Soft foam	36" x 24" x 6"	Sheet
41	Soft foam	36" x 28" x 8"	Sheet
42	Soft foam	36" x 28" x 6"	Sheet
43	SS tailoring scissor	10" (Imported)	Piece
44	SS tailoring scissor	12" (Imported)	Piece
45	Starter wire/lead	YDK/Quincherry/Q	Piece
46	Stitch leg round	YDK/Quincherry/Q	Piece
47	Tailoring chalk	Standard	Packet
48	Tailoring square	Standard	Piece
49	Tarpaulin for wheelchair	Best quality	Yard
50	Thread for wheelchair seats	Best quality	Roll
51	Thread Tightening plate	YDK/Quincherry/Q	Piece
52	Thread-Cotton	Aslipari/Butterfly/Panda	Packet
53	Thread-Nylon	Aslipari/Butterfly/Panda	Packet
54	Velcro m/f	1"	Roll
55	Velcro m/f	2"	Roll
56	Webbing belt	1"	Roll
57	Webbing belt	2"	Roll
58	Zebra Spray Adhesive	SP 20	Litre

### 15. DIE, JIGS & FIXTURES FOR NEW ASSISTIVE DEVICE DESIGNS

1	Arm Rest 1mm Sheet Die Blank Die for 1mm Sheet	MS material plate box size 20"x14"x2" Chrome rod Caster bush Die plate tank material size 14"x14"x2" Punch material tank plate size 10"x10"x5" Guide plate MS material size 14"x14"x1.5" Spacer material MS 2"x14"x1/2" Press holder/press fitting (Die & punch timper Die plate, surface grind & guide spacer, Die plate center pin Qty 2)	2 4 4 1 1 1 2 4
---	---	---	--------------------------------------

2	Die for Walking frame Front Bended Pipe		MS material plate box size 12"x8"x1.5" Chrome rod 32mm dia Caster bush Die plate material tank 8"x6"x1.5" Guide plate MS material 8"x6"x1.5" Punch gol cater 8mm dia 8mmx100mm Punch plate holder MS material 8"x6"x1" (Die & punch timper Die plate, surface grind & guide spacer, Die plate center pin Qty 2)	2 2 2 1 1 4 1
3	Die for Walking frame Pin and Slot joint		MS material plate box size 20"x14"x2" Chrome rod Caster bush Die plate tank material size 14"x14"x2" Punch material tank plate size 10"x10"x5" Guide plate MS material size 14"x14"x1.5" Spacer material MS 2"x14"x1/2" Press holder/press fitting (Die & punch timper Die plate, surface grind & guide spacer, Die plate center pin Qty 2)	2 4 4 1 1 1 2 4
4	Hole Die for Adjustment Strip of SMaCT		MS material plate box size 12"x8"x1.5" Chrome rod 32mm dia Caster bush Die plate material tank 8"x6"x1.5" Guide plate MS material 8"x6"x1.5" Punch gol cater 8mm dia 8mmx100mm Punch plate holder MS material 8"x6"x1" (Die & punch timper Die plate, surface grind & guide spacer, Die plate center pin Qty 2)	2 2 2 1 1 4 1
5	Hydraulic Press Die for 7/8" Armrest Pipe Bending		MS material plate box size 12"x8"x1.5" Chrome rod 32mm dia Caster bush Die plate material tank 8"x6"x1.5" Guide plate MS material 8"x6"x1.5" Punch gol cater 8mm dia 8mmx100mm Punch plate holder MS material 8"x6"x1" (Die & punch timper Die plate, surface grind & guide spacer, Die plate center pin Qty 2)	2221141
6	Aluminum Alloy block		Grade 6061 (Different size)	Kg
<b>16. DEVICES, PARTS &amp; FRAMES</b>				
<b>SMaCT Wheelchair Frame and Parts</b>				
1	i. Adjustment Link Rod		Aluminum rod, Material 6061-T6, Dia 22.2 Finished Surface with 4 aligned holes with specific offset distance of diameter 8.5mm End to Hole 1: 9.85mm, Hole 2: 32.60mm, Hole 3: 37.20mm, Hole 4 :41.25mm Hole 4 to End : 40mm	1

2	ii. Adjustment Link Strip		MS Strip (350 mm x 20mm x 3mm)	1
3	iii. Armrest Plate		MS Strip (550 mm x 252mm x 0.9mm)	1
4	iv. Cross Bar (Inner & Outer)		MS round pipe (18 gauge 1" IIL quality, 8 ft) MS Strip (288 mm x 60mm x 2mm) MS Strip (166 mm x 20mm x 3mm) MS round Wire (800 mm x 4mm)	1
5	v. Side Frames (Right & Left)		MS round pipe (18 gauge 7/8" IIL quality, 27 ft) MS Strip (480 mm x 25mm x 3mm) MS Strip (80 mm x 20mm x 3mm) Maximum length of MS Strip 4ft Armrest plate s.no 7 welded in side frames MS Strip (340 mm x 32mm x 3mm)	1
6	Push Handle		MS round pipe (18 gauge 3/4" IIL quality, 3 ft) MS round wire (110 mm x 4mm)	1
7	Armrest Shield for Wheelchair		Plastic, 2mm mm thickness, Customized minimum size 272 x 252mm with one side curved	Piece
8	Armrest Shield for Wheelchair		Metal/alloy, 2 mm thickness, Customized minimum size 272 x 252mm with one side curved	Piece
9	Footrest plate (Plastic)		Standard size with UPVC/Rubber Plastic composition and 90kg weight bearing capacity.	Piece
10	Footrest plate (Metal/Alloy)		Standard size with metal/alloy and 90kg weight bearing capacity.	Piece
11	Plastic Armpad for Wheelchair		8 inches	Piece
12	Wheelchair Brakes (Active)		Knurled Aluminum Block Adjustable 19mm and 22mm Knurled Aluminum Rod 19mm dia, Strip Mechanism thickness 3mm Connecting strip size 2mm, Rubber Handle (as per sample provided by PCP)	Pair
13	Wheelchair Brakes (Standard)		To be mounted on MS pipe dia 7/8" Powder coated metal strip (3mm thickness, 10-12mm width). (Strong handle and brake grip (as per sample provided by PCP)	Pair
14	Seat Base (Front Seat)		Waterproof, breathable, and easy-to-clean upholstery, flame retardant, and tear resistant, Tension-adjustable with multiple Velcro or strap adjustments with jumbo Lon 6mm as core, seat depth = 400mm , Seat Width= 320mm with adjustable strap system	Piece
15	Backrest (Back Seat)		Waterproof, breathable, and easy-to-clean upholstery, flame retardant, and tear resistant, Tension-adjustable with multiple Velcro or strap adjustments with jumbo Lon 6mm as	Piece

			core, seat Length = 520mm , Seat Width= 320mm with adjustable strap system	
16	Caster Barrel Bush		MS Pipe schedule 40 Bush with 6201 Bearing seats from both ends. Length of the bush 68mm, Outer dia 34mm	1
	Spacer		Outer dia 16 mm, inner dia 12.5mm, length 40 mm	1
	Axle Bush		Total Length of MS Bush 38mm with 5mm collar (outer dia of collar 22mm), Internal through-hole diameter 12mm, Outer diameter 16mm	1
<b>Note: The bidder will be considered only if he quotes the rates of all items against S#16.</b>				
<b>Other Device Frames and Parts</b>				
17	Pressure Relief Cushion		(6" x 6") Soft material of UPVC/Rubber Plastic composition with weight bearing capacity of 90kg.	Piece
18	Pressure Relief Cushion		3" moulded pressure relief cushion 50 x 50 x 7 cm with soft waterproof layer	Sft
19	Toilet Seat		2-3mm thickness Light grey colour, Universal fit size: Material: Pure Plastic	Piece
<b>17. MISCELLANEOUS</b>				
1	Carton for SMaCT		Size: 31" x 26" x 11" 7 Ply Box, 5 Ply Inner support and 3 ply separators with 2" overlapping on top & bottom	Piece
2	Carton for SMaCT parts		Size: 8" x 6" x 4" 3 Ply Box with 1" overlapping on top & bottom	Piece

**Note:**

1. In case of discrepancy between unit price and total, the unit price shall prevail.
2. The suppliers are required to complete the price schedule carefully and in case of any discrepancy or multiple prices the bid shall not be considered.
3. All prices must be included with all prevailing taxes.

# LIST OF SAMPLES

## SUBMITTED TO ASSISTIVE TECHNOLOGY DEPARTMENT FOR TECHNICAL / QUALITY INSPECTION 2026-2027

*(All the bidders are required to submit the signed list of samples on the company letterhead)*

#	ITEM NAME	SPECIFICATION	Y/N	ADDITIONAL INFORMATION
<b>1. WELDING AND SUPPLIES</b>				
1	Arc welding rod	No.12		
10	MIG Wire Coil	1.0 mm thickness, Pure copper		
<b>2. ABRASIVES AND CUTTERS</b>				
3	Cutter disc 14"	Hundai, DeWALT, Bosche		
6	Flap disk 5"			
<b>4. MACHINE TOOLS</b>				
7	Drill bit for metal	5/16" (Dormer, Presto, HSS)		
13	Drill bit for metal	8.5mm (Dormer, Presto, HSS)		
18	Reamer	22mm (Dormer, Presto, HSS)		
<b>8. RAW MATERIALS</b>				
1	Aluminum Rod	Grade 6061-T6, Length 160mm, dia 22.2mm		
2	Pipe GI (M quality) IIL	1 inch		
5	Pipe round black IIL	18 guage, 7/8"		
9	Pipe square black IIL	18 guage, 1"		
<b>9. PRODUCT COMPONENTS</b>				
1	4" Caster wheel fitted in a bracket	<b>Single piece</b> high density rubber/PU <b>wheel 4"x2"</b> . Two (02) new bearings supported with inside spacer. U-shaped aluminum bracket		
3	4" Caster wheel fitted in a bracket	<b>Single piece high density rubber/PU wheel 4"x3" OR Two piece high density rubber/PU wheel with Teflon hub.</b>		
4	6" Caster wheel fitted in a bracket	<b>Single piece</b> high density rubber/PU <b>wheel 6"x2"</b> . Two (02) new bearings supported with inside spacer. U-shaped aluminum bracket		
5	6" Caster wheel fitted in a bracket	<b>Two piece</b> caster made of high density rubber/PU <b>wheel 6"x2" with Teflon hub</b> . The Teflon hub must		

		have seating for 6201 bearing, supported with inside spacer. U-shaped aluminum bracket according to the teflon hub.		
6	20" Rear wheel (steel rim) fitted with pneumatic tire	Tire size (20" x 1 3/8)		
7	20" Rear wheel (aluminum rim) fitted with pneumatic tire	Tire size (20" x 1 3/8)		
8	26" Rear wheel (steel rim) fitted with pneumatic tire	Tire size (26" x 1 3/8)		
9	26" Rear wheel (aluminum rim) fitted with pneumatic tire	Tire size (26" x 1 3/8)		
10	24" Rear wheel (steel/aluminum rim) with pneumatic tire	Tire size (24" x 2")		
12	Footrest Clamp	Pipe size 7/8", 18 guage		
13	Handle cock for wheelchair with both end open	For 7/8", Rubber made with finger grip		
15	Handle cock for wheelchair with one end open	For 7/8", Rubber made with finger grip		
21	V-shape spring button single side (Stainless steel)	Pipe size 3/4", 7/8", 1.0", Strip Size 1.0mm		
22	Rubber Stoppers/Corks for round pipe	For 1" pipe		
24	Rubber tips	Round shape for fitting in 7/8" pipe		
<b>10. FASTENERS</b>				
23	Hexagonal Bolt with Locknut	M8 x 85 x 1.25		
24	Hexagonal Bolt with Locknut	M6 x 40 x 1.00		
32	Saddle Washer	Pipe size 1"		
<b>12. SAFETY ITEMS</b>				
2	Hand Gloves	Latex Coated (Nitrite Woven Rubber Coated for Light work)		
5	Leather sheet for safety kit	Made for Heavy duty work (Min piece size (1ft x 3ft)		
8	MIG Welding face shield	Face shield with auto-darkening glass		
9	Welding Eye Protection goggles	Black glass		

<b>13. WOOD WORKING</b>				
8	Wood (imported)	0.75" thick (11" width)		
<b>14. SEATING &amp; UPHOLSTERY MATERIAL</b>				
1	Buckle (Plastic) Both end open	2"		
2	Buckle with Ring (Steel)	2"		
7	Chip foam	17" x 15" x 2"		
9	Cloth (Thick) for wheelchair (Black)	Quality fabric		
25	Jumbolon	6mm		
38	Parachute cloth	Quality fabric		
40	Rexine (water proof)	Quality material		
42	Soft foam	36" x 72" x 1"		
56	Tarpauline for wheelchair	Best quality		
63	Velcro m/f	2"		
65	Webbing belt	2"		
<b>16. DEVICES, PARTS &amp; FRAMES</b>				
1	Adjustment Link Rod	Aluminium rod, Material 6061-T6, dia 22.2 Finished Surface with 4 aligned holes with specific offset distance of diameter 8.5mm		
7	Axle Bush	Total Length of MS Bush 38mm with 5mm collar (outer dia of collar 22mm), Internal through-hole diameter 12mm, Outer diameter 16mm		
8	Caster Barrel Bush	MS Pipe schedule 40 Bush with 6201 Bearing seats from both ends. Length of the bush 68mm, Outer dia 34mm		
11	Wheelchair Brakes (Standard)	To be mounted on MS pipe dia 7/8" Powder coated metal strip (3mm thickness, 10-12mm width). (Strong handle and brake grip (as per sample provided by PCP)		
12	Wheelchair Brakes (Active)	Knurled Aluminum Block Adjustable 19mm and 22mm Knurled Aluminum Rod 19mm dia, Strip Mechanism thickness 3mm Connecting strip size 2mm,		

		Rubber Handle (as per sample provided by PCP)		
13	Footrest plate (Plastic)	Standard size with UPVC/Rubber Plastic composition and 90kg weight bearing capacity.		
14	Footrest plate (metal/alloy)	Standard size with metal/alloy and 90kg weight bearing capacity.		
16	Toilet Seat	Light grey colour, Sizes: Small, Medium, Large, Material: Pure Plastic		
25	Pressure Relief Cushion	3" moulded pressure relief cushion 50 x 50 x 7 cm with soft waterproof layer		
<b>17. MISCELLANEOUS</b>				
1	Carton for SMaCT	Size: 31" x 26" x 11" 7 Ply Box, 5 Ply Inner support and 3 ply separators with 2" overlapping on top & bottom		

**Submitted by:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Note:**

1. The suppliers may check the samples in person at the AT Workshop and in case of any queries related to samples, the Head of Department can be approached within the period mentioned in Tender notice.
2. All samples are subject to examination of quality standards.

**PART-II**  
**SECTION-I**  
**CONTRACT FORM**

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2026 between Paraplegic Center Peshawar (PCP) (hereinafter called “the Purchaser/Client”) of the one part and *[name of Supplier]* of (hereinafter called “the Supplier”) of the other part:

WHEREAS the Paraplegic Center Peshawar (PCP) invited bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz.:
  - a. The Bid Form and the Price Schedule submitted by the Bidder;
  - b. The Schedule of Requirements;
  - c. The Technical Specifications;
  - d. The General Conditions of Contract;
  - f. The Paraplegic Center Peshawar (PCP) Notification of Award.
3. The Client may add, delete, review any conditions or clause of the contract with mutual consent of the subject without affecting the substance of the bid process.

IN WITNESS where of the parties here to have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ (For the Paraplegic Center Peshawar (PCP))

Signed, sealed, delivered by \_\_\_\_\_ (For the Supplier)

**SECTION-II**  
**GENERAL CONDITIONS OF CONTRACT**

**1. DEFINITIONS**

1.1 In this Contract, the following terms shall be interpreted as indicated:

- a) "The Contract" means the agreement entered into between the Paraplegic Center Peshawar (PCP) and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Paraplegic Center Peshawar (PCP) under the Contract.
- d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- e) The "KPPRA" Rules means the Khyber Pakhtunkhwa Public Procurement Rules 2014 amended to date.
- f) "Province" means Khyber Pakhtunkhwa Province.
- g) "GCC" means the General Conditions of Contract contained in this section.
- h) "The Paraplegic Center Peshawar (PCP)" means the organization purchasing the Goods.
- i) "Country" is Islamic Republic of Pakistan.
- j) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- k) "Day" means calendar day.

**2. APPLICATION**

2.1. These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

**3. COUNTRY OF ORIGIN**

3.1 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

3.2 The origin of Goods and Services is distinct from the nationality of the Supplier.

**4. STANDARDS**

4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the goods' country of origin. Such standards shall be the latest issued by the concerned institution.

**5. USE OF CONTRACT DOCUMENTS AND INFORMATION**

5.1 The Supplier shall not, without the Paraplegic Center Peshawar (PCP) prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern,

sample, or information furnished by or on behalf of the Paraplegic Center Peshawar (PCP) in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5.2 The Supplier shall not, without the Paraplegic Center Peshawar (PCP)) prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract and under intimation of purchased.

5.3 Any document, specification, plan, drawing, pattern, or sample, other than the Contract itself, as enumerated in GCC Clause 5.1 shall remain the property of the Paraplegic Center Peshawar (PCP) and shall be returned (all copies) to the Paraplegic Center Peshawar (PCP)) on completion of the Supplier's performance under the Contract if so, required by the Paraplegic Center Peshawar (PCP).

## **6. PATENT RIGHTS**

6.1 The Supplier shall indemnify the Paraplegic Center Peshawar (PCP)) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

## **7. INSPECTIONS AND TESTS**

7.1 The Paraplegic Center Peshawar (PCP)) or its representative (the Head of Department) shall have the right to inspect and/or to test the Goods its component / part to confirm their conformity to the Contract specifications at no extra cost to the Paraplegic Center Peshawar (PCP). The Technical Specifications shall specify what inspections and tests the Paraplegic Center Peshawar (PCP) requires and where they are to be conducted.

7.2 The inspections and tests may be conducted on the premises of the Supplier, at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the Head of Department at no charge to the Paraplegic Center Peshawar (PCP).

7.3 Any inspected or tested Goods if fail to conform to the Specifications, the Paraplegic Center Peshawar (PCP) may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Paraplegic Center Peshawar (PCP) may take any action against the supplier.

7.4 The Paraplegic Center Peshawar (PCP) right to inspect, test and, where necessary, reject the Goods after the Goods/its components arrival in centre shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Paraplegic Center Peshawar (PCP) or its representative prior to supply from its source of origin.

7.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

## **8. PACKING**

8.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the

remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

- 8.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, and in any subsequent instructions ordered by the Paraplegic Center Peshawar.

## **9. DELIVERY AND DOCUMENTS**

- 9.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of Delivery and/or other documents to be furnished by the Supplier are specified in as per requirement of Purchaser.

## **10 TRANSPORTATIONS**

- 10.1 The Supplier is required under the Contract to transport and offloading of the Goods to a specified place of destination within the Paraplegic Center Peshawar (PCP), (Store/Warehouse), shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

## **11. INCIDENTAL SERVICES**

- 11.1 The Supplier may be required to provide any or all of the following services, including additional services, or required by the Purchaser:
- (a) Performance or supervision of on-site assembly and/or start-up of the supplied Goods;
  - (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
  - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
  - (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
  - (e) Training of the Paraplegic Center Peshawar (PCP) personnel, on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- 11.2 All cost for incidental service shall be borne by the supplier included in the contract Price for the goods and the purchaser shall not pay such cost in any case except additional requirement by the purchaser.

## **12. WARRANTY**

- 12.1 The Supplier warrants that the Goods/ branded including all spare parts) supplied under the Contract are new, unused, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Paraplegic Center Peshawar (PCP) specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 12.2 This warranty shall remain valid for twelve (12) months for general raw material and components and 24 months or more for machinery, plant and equipment, as per OEM.
- 12.3 The Paraplegic Center Peshawar (PCP) shall promptly notify the Supplier in writing of any claims arising under this warranty.

- 12.4 Upon receipt of such notice, the Supplier shall, within the period of a week and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Paraplegic Center Peshawar (PCP).
- 12.5 If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, they may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Paraplegic Center Peshawar (PCP) may have against the Supplier under the Contract.
- 12.6 In case of any default or failure to perform obligation as per contract, the supplier shall pay liquidated damages to the Paraplegic Center Peshawar (PCP) with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be 0.1 % of the contract price per day. The maximum amount of liquidated damages for the whole of the goods may subject to satisfaction of Paraplegic Center Peshawar (PCP), to be 5% of the contract price.

### **13. PAYMENT**

- 13.1 The Supplier's request(s) for payment shall be made to the Paraplegic Center Peshawar (PCP) in writing, accompanied by an Invoice describing, as appropriate, the Goods Delivery Note and Inspection Report by the concerned department, and upon fulfillment of other obligations stipulated in the Contract.
- 13.2 The currency of payment is Pak. Rupees.

### **13. PRICES**

- 13.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

### **14. CHANGE ORDERS**

- 14.1 The Paraplegic Center Peshawar (PCP) may at any time, by a written order given to the Supplier, make changes within the general scope of the Contract in any one or more notwithstanding anything contrary to prevailing laws / rules.

### **15. ASSIGNMENT OR SUB -CONTRACT**

- 15.1 The Supplier shall not assign, to any other or sublet or sub-contract with in whole or in part, its obligations to perform under this Contract, except with the Paraplegic Center Peshawar (PCP) are prior written consent.

### **16. DELAYS IN THE SUPPLIER'S PERFORMANCE**

- 16.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Paraplegic Center Peshawar (PCP) in the Schedule of Requirements.
- 16.2 If at any time during performance of the Contract, the Supplier should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Paraplegic Center Peshawar (PCP) in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Paraplegic Center Peshawar (PCP) shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

### **17. LIQUIDATED DAMAGES**

17.1 Notwithstanding anywhere in GCC Clause, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Paraplegic Center Peshawar (PCP) shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage (0.2 % of contractual price per day) of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum.

## **18. TERMINATION FOR DEFAULT**

18.1 The Paraplegic Center Peshawar (PCP), without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Paraplegic Center Peshawar (PCP) pursuant to GCC relevant Clause or
- (b) If the Supplier fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier, in the judgment of the Paraplegic Center Peshawar (PCP) has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause: "Corrupt practice" means that defined in KPPRA Rules 2014 or Act amended to date.

18.2 In the event the Paraplegic Center Peshawar (PCP) terminates the Contract in whole or in part, the Paraplegic Center Peshawar (PCP) may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and such additional costs shall be payable by the supplier. However, the Supplier shall continue performance of the Contract to the extent not terminated. The benefit of force majeure shall be in favour of client (PCP) if at any time.

## **19. FORCE MAJEURE**

19.1 Notwithstanding anything contrary provided in the provisions of GCC Clauses, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

19.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Paraplegic Center Peshawar (PCP) in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

19.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Paraplegic Center Peshawar (PCP) in writing of such condition and the cause thereof. Unless otherwise directed by the Paraplegic Center Peshawar (PCP) in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The benefit of Force Majeure shall be in favor of client (PCP) if it happened anytime.

## **20. TERMINATION FOR INSOLVENCY**

20.1 The Paraplegic Center Peshawar (PCP)) may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such

termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Paraplegic Center Peshawar (PCP).

**21. TERMINATION FOR CONVENIENCE**

- 21.1 The Paraplegic Center Peshawar (PCP), by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Paraplegic Center Peshawar (PCP) convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 21.2 All enabling clauses of KPPRA laws / rules / regulations shall be strictly followed in the procurement and process and black listing contract management / proceedings.

**22. RESOLUTION OF DISPUTES**

- 22.1 The Paraplegic Center Peshawar (PCP) and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract, if after thirty (30) days from the commencement of such informal negotiations.
- 22.2 The matter shall be referred to Chief Executive Officer Paraplegic Center Peshawar (PCP) in case of Purchaser and supplier are not agreed or dispute is unsettled after 30 days and shall decide the matter in accordance with prevailing laws after affording opportunity of hearing to the parties whose decision shall be final.

**23. GOVERNING LANGUAGE**

- 23.1 The Contract shall be written in the language English. The version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

**24. APPLICABLE LAW**

- 24.1 The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

**25. NOTICES**

- 25.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax or by email or any other modern devices (accepted by PCP) and confirm in writing to the other party's address, specified in the bidding document and construed its receiving if not responded.

**26. TAXES AND DUTIES**

- 26.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods Paraplegic Center Peshawar (PCP).

**27. CORRUPT OR FRAUDULENT PRACTICES**

- 27.1 The Paraplegic Center Peshawar (PCP) requires that Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth in KPPRA Rules /Act shall be applicable:

(a) The Paraplegic Center Peshawar (PCP) will bar a firm/individual/ company/bidders/ contractors/suppliers/consultants/or what so ever named, in accordance with Blacklisting procedures under KPPRA Rules 2014 in any case if deems so.

27.2 Furthermore, Bidders shall be aware of the provision stated in the General Conditions of Contract.

**28. PARAPLEGIC CENTER PESHAWAR PRIVILEGES**

28.1 The Paraplegic Center Peshawar (PCP)) reserves the right at the time of contract awarding or thereafter to add/delete any terms and conditions, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions in accordance with prevailing rules & regulations.

**29. INTEGRITY PACT**

29.1 PCP may require from the bidder (qualified) for submission of an integrity pact.