



PARAPLEGIC CENTRE PESHAWAR, HAYATABAD

CAREER OPPORTUNITIES

Paraplegic Centre Peshawar (PCP), Invites applications from dedicated and dynamic professionals having the requisite qualification and experience to fill the following vacancies on regular basis.


S#	Vacancy	Gender	CPS	Required Experience and Minimum Qualification	Max. Age Limit
1.	MIS Officer	M	07	<ul style="list-style-type: none">MS in Software Engineering from any HEC recognized institute. OR <ul style="list-style-type: none">16 years' degree in CS/IT from any HEC recognized institute.Minimum experience of 05 years at a government, semi government, autonomous, semi-autonomous or in a reputable organization at a similar position/area	37 ✓
2.	Receptionist	M	04	<ul style="list-style-type: none">HSSCMinimum 02 years of experience in a reputable organization as receptionist.	37 ✓
3.	Data Entry Operator	M/F	04	<ul style="list-style-type: none">HSSC with certificate in Computer & information technology.Minimum 02 years of experience in a reputable organization as Data Entry Operator.	37 ✓

INSTRUCTIONS: -

- Any candidate may be disqualified and / or excluded from interview if he/she was:
 - Convicted by the court of law
 - Dismissed from public service
 - Knowingly furnishes any false information
 - Submits forged documents/tempered documents.
- Only eligible shortlisted candidates will be called for Test/Interview on the basis of submitted documents.
- The Centre reserve the rights to increase the number of vacancies depending upon vacant posts.
- No TA/DA shall be allowed for attending the Test /Interview.

HOW TO APPLY: -

- Application forms and job descriptions are available on: www.paraplegiccenter.org.
- A Cash Receipt/Bank Draft (nonrefundable) of Rs.600/- must be attached with application form.
- Candidates meeting the above-mentioned criteria are invited to send their applications along with their CV's, two passport size photographs, attested photocopies of academics/experience credentials, domicile and CNIC to HR Department Paraplegic Centre Peshawar, Street No. 10, Sector P-1, Phase-4, Hayatabad.
- Govt. servant/autonomous body's employees shall apply through proper channel.
- Applications must reach till 24th July, 2023.


Chief Executive Officer
Paraplegic Centre Hayatabad,
Peshawar